



INFORMATION PACK

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Performance date: Saturday 20 June 2026

ABOUT TIME TO SHINE

Hatton Musical Theatre is delighted to offer young performers the opportunity to take part in *Time To Shine*, a fun, energetic and celebratory showcase designed especially for our junior members.

Unlike a traditional musical, *Time To Shine* is a cabaret style showcase. This means that rather than telling one continuous story with set characters, the performance will be made up of a variety of exciting musical theatre, pop and film inspired numbers. Each routine will form part of a larger showcase that highlights the talents of the whole company.

At its heart, this production is all about creating a showcase that is built around the children taking part. Throughout the performance, every child will have the opportunity to shine on stage in a way that reflects their strengths, whether that be through singing, dancing or acting or performing as part of a group.

As we develop the showcase, there may also be opportunities for children to incorporate their own unique skills and interests, from gymnastics and musical instruments to comedy, acro or other performance talents. Some performers may feature in smaller groups whilst others may take part in larger company numbers, helping to create a varied and exciting showcase for both performers and audiences alike.

The flexible nature of a showcase means that there truly is something for everyone and the wide range of performance styles will ensure a vibrant and inclusive showcase experience.

Parents will receive an email once casting has been finalised. As this is a showcase production, casting will focus on ensuring that each child is given an appropriate and enjoyable opportunity to perform as part of the wider company. All casting decisions are made carefully by the production team, taking many factors into consideration and are final. If you or your child require feedback, please email info@hattonmusicaltheatre.co.uk and we will do our best to respond where possible.

Due to limited numbers allowed in the venue, we may not be able to cast every child who auditions.

PERFORMANCE VENUE

This production takes place at Pyrford Village War Memorial Hall, Pyrford, Woking, GU22 8SP

SHOW TIMES

Time To Shine will be performed as a showcase style production on one day, Saturday 20 June. It is our intention that show times are 3.00pm and 7.00pm.

Please note, show times may vary slightly depending on running time once cast. If the two performances are popular, there is a possibility of adding a third show in.

REHEARSAL AVAILABILITY

If you are aware that your child is unable to make certain dates, please acknowledge this on their audition form. We will do our best to work around planned absences as much as possible.

REHEARSAL DATES/TIMES

Weekly rehearsals take place every Wednesday from 6.30pm-8.00pm - excluding school holidays. Unless told otherwise, all rehearsals take place at Greenfield School in Woking. The full cast are required for each rehearsal.

There will also be a handful of Sunday rehearsals as detailed below. As we get closer to the show it is vital that we have the full cast at rehearsals. With this in mind, all dates highlighted in yellow are compulsory for the full cast.

REHEARSAL VENUE ADDRESS

Greenfield School
 Old Woking Road
 Woking
 Surrey
 GU22 8HY

REHEARSAL & SHOW WEEK DATES

Date	Time	What	Venue
Wednesday 18 March 2026	6.30pm-8.00pm	Launch Night/Audition Workshop	Greenfield School
Wednesday 25 March 2026	6.30pm-8.00pm	Audition workshop continued	Greenfield School
Easter Break			
Wednesday 22 April 2026	6.30pm-8.00pm	Rehearsal	Greenfield School
Wednesday 29 April 2026	6.30pm-8.00pm	Rehearsal	Greenfield School
Wednesday 6 May 2025	6.30pm-8.00pm	Rehearsal	Greenfield School
Wednesday 13 May 2026	6.30pm-8.00pm	Rehearsal	Greenfield School
Wednesday 20 May 2026	6.30pm-8.00pm	Rehearsal	Greenfield School
Half Term			
Wednesday 3 June 2026	6.30pm-8.30pm	Rehearsal	Greenfield School
Sunday 7 June 2026	12.00pm-6.00pm	Sunday rehearsal	Greenfield School
Wednesday 10 June 2026	6.30pm-8.30pm	Rehearsal	Greenfield School
Sunday 14 June 2026	12.00pm-6.00pm	Sunday rehearsal	Greenfield School
Wednesday 17 June 2026	6.30pm-8.30pm	Rehearsal	Greenfield School
Saturday 20 June 2026	11.30am-end of shows	Shows at 3.00pm & 7.00pm	Pyrford Village Hall

PICK UP AND DROP OFF

For safeguarding reasons, children should not arrive before the scheduled start time, as supervision cannot be guaranteed. Please ensure they are accompanied by a parent or guardian until the rehearsal begins and are not left waiting unattended outside the venue.

At the end of each session, a parent or guardian must be present for collection. We kindly ask that all children are picked up promptly at the stated finish time.

NO NUT POLICY

To help keep all cast members safe, we operate a **strict no nut policy** at all rehearsals and performances. Please ensure that no snacks, packed lunches, or other food items brought into the venues contain nuts or traces of nuts. This includes products such as peanut butter, Nutella, chocolate bars, and similar items.

Some children in the cast have severe nut allergies, so we also respectfully ask that parents avoid giving children foods containing nuts immediately before rehearsals and ensure there are no traces on hands, faces, or clothing. Thank you for helping us maintain a safe environment for everyone.

SOCIAL MEDIA

Promotional material will be posted on social media throughout the rehearsal process. Photos and videos will be taken during rehearsals or at pre-arranged photo shoots and then shared to promote the show. Please also discuss this with your child. Names of the children will not be shared.

If you do not consent for your child to be featured in these photographs, please notify us of this when submitting your child's audition form.

PARENT VOLUNTEERS

We are always grateful for the wonderful support of our parent volunteers, and there are plenty of ways to get involved in our productions. This could include helping as a licensed chaperone (you'll need to arrange training and/or apply for a licence through your local council), scanning tickets or assisting on the bar during show nights, lending a hand with sourcing or creating props and set pieces. Every bit of help makes a huge difference.

If you're interested in getting involved, please let us know. It's a great way to be part of the production and support our young performers' experience.

TICKET SALES

All cast members are required, and expected, to sell as many tickets for the show as possible. With very high production costs the tickets that each individual sells will go towards the cost of your child performing onstage. In order to remain affordable, individual fees do not fully cover this cost. Tickets will go on sale at the end of March. The link will be sent nearer the time.

SHOW FEES

All children cast in the showcase will be required to pay a show fee to take part. The total cost of this is £135 per child. Payment can either be made in full or in three monthly instalments of £50. You will be able to select a payment option when submitting your child's audition form. Payment schedule is as follows:

Payment in full	Payment in instalments
£135.00 by 1 April 2026	£45.00 by 1 April 2026
	£45.00 by 1 May 2026
	£45.00 by 1 June 2026

All fees are non refundable

If you will have difficulty making these payments please email our Secretary via info@hattonmusicaltheatre.co.uk. We would like to make this production as inclusive as possible. All correspondence regarding fees will be kept confidential.

AUDITION WORKSHOPS - WEDNESDAY 18 & 25 MARCH

Our audition workshops will take place on Wednesday 18 March and Wednesday 25 March at Greenfield School, from 6.30pm to 8.00pm.

All children must attend both sessions.

These workshops are designed to be relaxed, supportive and fun. There is no preparation required. All material will be taught to the children during the sessions, so there is nothing to learn in advance.

Parents are not able to stay for the workshops. However, members of the team will be available at drop off and pick up to answer any questions. You are also very welcome to contact us via email if there is anything you would like to discuss.

For the these and all future sessions, all children will need to:

- Wear clothes/footwear suitable for moving.
- Bring a refillable water bottle
- Bring some snacks for longer rehearsals (cereal bar, fruit etc). **Please ensure snacks do not contain nuts.**

A sign up form is available on our website and must be completed for every child wishing to take part. The deadline for submitting the form is midday on **Tuesday 17 March**.

Above all, it is important to us that the children have an enjoyable experience, full of confidence building, creativity and fun.



SIGN UP FORM

[Click here to access the sign up form.](#)

A form is required for each child taking part. The deadline for signing up to audition is midday on Tuesday 17 March.

QUESTIONS

If you have any questions about the production, please email info@hattonmusicaltheatre.co.uk